



NOTICE OF THE 2023 ANNUAL GENERAL MEMBERSHIP MEETING

TO ALL MEMBERS:

NOTICE IS HEREBY GIVEN that the 2023 Annual General Membership Meeting of The Neighborhoods at Anvaya Cove Homeowners Association, Inc. (the "Association") will be conducted by combination of face-to-face and remote communication via Zoom videoconferencing on **14 October 2023, Saturday, at 1:30 p.m.** at **Horizon Hall 1 & 2, Anvaya Cove Golf and Sports Club, Anvaya Cove, Morong, Bataan**, with the following agenda:

1. Call to Order
2. Certification of Notice and Determination of Quorum
3. Approval of the Minutes of the Annual General Membership Meeting held on 08 October 2022
4. Presentation and Approval of the President's Report and 2022 Audited Financial Statements
5. Ratification of Acts of the Board of Trustees and Management since the last Annual General Membership Meeting
6. Election of the Members of the Committee on Election
7. Election of the Members of the Grievance and Adjudication Committee
8. Appointment of Independent External Auditor
9. Developer's and Utilities Update
10. Other Matters
11. Adjournment

Only members of record in good standing as of 31 August 2023 are entitled to notice of, participate in, and vote at, this meeting.

Given the health and safety concerns arising from the Covid-19 pandemic, members may attend the meeting by **remote communication via Zoom videoconferencing** and participate by voting *in absentia*. Members who will attend the meeting by face-to-face or by remote communication should register online at [Online Registration](#) or by scanning the QR code provided below not later than 05 October 2023 at 5:00 P.M. and submit the required documents by email to nhoai.agm2023@gmail.com on or before 05 October 2023 at 5:00 P.M.

All members who wish to be represented thereat should submit a proxy in the form attached hereto to the Village Administration Office not later than 09 October 2023 at 5:00 P.M. Proxies submitted shall be validated on 10 October 2023 at the Village Administration office. For corporate members, the proxy should be accompanied by a Secretary's Certificate attesting to the designation of the proxy and the authority of the corporate officer or representative to sign the proxy.

In addition, should you desire to nominate members of the Grievance and Adjudication Committee and Committee on Election, please send your nominations by email to nhoai.agm2023@gmail.com starting 14 September 2023 until 06 October 2023 at 5:00pm.

Enclosed are the following: (i) Rules of Procedure for Attendance In Person and By Remote Communication and Voting By Proxy and In Absentia; (ii) Proxy Form; and (ii) Nomination Form.

13 September 2023.




ENGR. TEODORO CRISOSTOMO
Association Secretary