



## NOTICE OF THE 2022 ANNUAL GENERAL MEMBERSHIP MEETING

TO ALL MEMBERS:

**NOTICE IS HEREBY GIVEN** that the 2022 Annual General Membership Meeting of The Neighborhoods at Anvaya Cove Homeowners Association, Inc. (the "Association") will be conducted by combination of face-to-face and remote communication via Zoom videoconferencing on **08 October 2022, Saturday, at 1:30 P.M.** at **Horizon Hall 1 & 2, Anvaya Cove Golf and Sports Club, Anvaya Cove, Morong, Bataan**, with the following agenda:

1. Call to Order
2. Certification of Notice and Determination of Quorum
3. Approval of the Minutes of the Annual General Membership Meeting held on 09 October 2021
4. Presentation and Approval of the President's Report and 2021 Audited Financial Statements
5. Ratification of Acts of the Board of Trustees and Management since the last Annual General Membership Meeting
6. Election of the Members of the Board of Trustees
7. Election of the Members of the Committee on Election
8. Election of the Members of the Grievance and Adjudication Committee
9. Appointment of Independent External Auditor
10. Other Matters
11. Adjournment

Only members of record in good standing as of 20 August 2022 are entitled to participate in, and vote at, this meeting.

Given the health and safety concerns arising from the Covid-19 pandemic, as well as the restrictions on travel and gatherings, members may attend the meeting by **remote communication via Zoom videoconferencing** and participate by voting *in absentia*. Members who will attend the meeting by face-to-face or by remote communication should register online at <https://forms.gle/AnarQbG3sE6HYR9w7> or by scanning the QR code provided below not later than 27 September 2022 at 5:00 P.M. and submit the required documents by email to [nhoai.agm2022@gmail.com](mailto:nhoai.agm2022@gmail.com) on or before 03 October 2022 at 5:00 P.M.



All members who wish to be represented thereat should submit a proxy in the form attached hereto to the Village Administration Office not later than 03 October 2022 at 5:00 P.M. Proxies submitted shall be validated on 04 October 2022 at the Village Administration office. For corporate members, the proxy should be accompanied by a Secretary's Certificate attesting to the designation of the proxy and the authority of the corporate officer or representative to sign the proxy. No proxy is being solicited.

In addition, should you desire to nominate members of the Board of Trustees, please send your nominations by email to [nhoai.agm2022@gmail.com](mailto:nhoai.agm2022@gmail.com) starting 07 September 2022 until 27 September 2022 at 5:00 P.M.

Enclosed are the following: (i) Proxy Form; and (ii) Nomination Form.

Signed on September 7, 2022.

  
**ENGR. TEODORO CRISOSTOMO**  
Association Secretary