

Date: February 12, 2020

Circular No: 2020-0011

To: Members of the Association

From: Anvaya Cove Village Administration

Subject: Generating Proxy Forms necessary to hold our Annual General Membership Meeting

Greetings to our dear Members of the Association,

Our Annual General Membership Meeting would have taken place last 12th October 2019. This was, however, yet again postponed as we lacked the number of Proxy forms in order to allow us the quorum necessary to holding our AGM. What has now become a daunting task is escalating to an alarming situation.

Speaking as a fellow member of this Community and as your President for the Association, let me remind each and every one of our duties and obligations as a Member, more than paying our dues --- to participate in major activities and comply with our Association's By-Laws. While we understand that most members are unable to physically be present and attend our annual AGM, we have implemented several ways to make it convenient to send in your Proxy forms in order that you still are able to exercise your duty, your right to vote and privilege to participate in the affairs of the Association. At the very least, sending your Proxy forms is also a gesture of courtesy to our other Members who go out of their ways to attend our AGM and be present and be heard. This of course becomes an exercise in futility even if we lack just one (1) proxy to declare reaching a quorum. Every single signed proxy form sent ahead of the AGM date becomes a critical and important document.

Your Board has been operating on oversight role on what is termed as a 'holdover capacity' because for several years now, we could not reach a quorum to have our AGM, within which we could have elected our next set of Board Members.

As we appeal to you to send in your Proxy forms (and our Admin Manager, Mr. Jay-R de Asis will continue to reach out to those who have not sent them in yet), the Board continues to explore other ways around this daunting situation we have. We have our fellow Members volunteering to help collect additional more signed proxy forms. Still, it was not enough to bridge in the gap and declare having a quorum. Coming at the heels of a recent circulation sharing the disappointing confirmation from the HLURB, the Board this week approved the formation of a Task Group which sole objective it is to diligently and responsibly explore and validate options that it then can recommend to the Board and take to task to implement that which will achieve the Community's objective of holding an AGM or at the very least hold an Election. We are happy to share that our fellow Member Atty. Aisa Velez has agreed to lead this task group and select her members. This inspires optimism for us all and we thank Atty. Velez and her Team in advance for their efforts. Working as a single unit towards this goal, we strongly suggest that any member who may have some novel idea on how to go about meeting our objective to best communicate this directly with either Atty. Velez or Mr. de Asis. This way, we also are able to operate from, and leverage our collective strengths and avoid unnecessary and confusing re-work.

Meanwhile, to our Members who have yet to submit their proxy forms, please do send your duly signed forms to the NHOA Village Administration Office, either hand carried or via courier to the address below:

c/o **MR. RENATO DE ASIS JR.**
Village Administration Office
Anvaya Cove, Brgy. Sabang,
Morong, Bataan – 2108

In case your signed proxy form is ready and find it inconvenient to send through our Admin Office, please drop in an email to Mr. De Asis (deasis.jay-r@ayalaproperty.com.ph) and we will look at ways to receive your proxy forms. Please be reminded that an **ORIGINAL** signed proxy form is required by our By-Laws for it to be considered valid. We have attached a blank proxy form which you may fill out and submit to the Admin Office. By doing so, the registered NHOAI member is thereby authorizing his/her representative, or in his/her absence, the Chairman of the meeting, or in his/her absence, the Secretary of the meeting, to vote for and in behalf of the member.

Should you have any concerns or queries on this matter, please feel free to contact the Administration Office at 0917-853-7620.

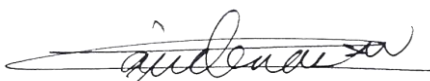
Thank you very much.

Sincerely,

THE NEIGHBORHOODS AT ANVAYA COVE HOMEOWNERS' ASSOCIATION, INC.



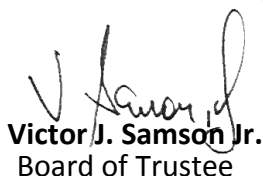
Cristina A. Lee
President



Jose Maria P. Cardenas
Vice President



George Bernard L. Cadhit
Treasurer



Victor J. Samson Jr.
Board of Trustee



Celestino B. Gregorio
Board of Trustee

Encl: Proxy Form